



The 4th annual *Lights On Afterschool* mini grant application

The Florida Afterschool Network (FAN)

The mission of the Florida Afterschool Network is to provide unified leadership to advocate for the development, enhancement and sustainability of innovative, high quality afterschool programs and policies statewide. The Florida Afterschool Network joined a national initiative dedicated to afterschool programs with funding in 2005 by the Mott Foundation.

Lights On Afterschool is a nationwide event to recognize the critical importance of quality afterschool programs in the lives of children, their families and communities. It is a project of the Afterschool Alliance - a nonprofit public awareness and advocacy organization supported by a group of public, private, and nonprofit entities working to ensure that all children have access to afterschool programs by the year 2010. More information on the Alliance and Lights On Afterschool is available at www.afterschoolalliance.org.

Funding Purpose

The Florida Afterschool Network is pleased to announce the 3rd annual *Lights On Afterschool* mini grants. The Florida Afterschool Network (FAN) is offering support through mini-grants to local afterschool programs to help off-set event costs. This support is made possible through match dollar contributions to our Mott Statewide Afterschool Network Grant. Programs are invited to submit a request for funds to assist in covering expenses that would help increase the profile of your event, or help make it more attractive to media and policymakers. Funding is allocated through a competitive grant process open to all schools and afterschool provider agencies. All Lights On Afterschool funded programs must meet at a minimum the Florida Standards for Quality Afterschool Programs developed by FAN. These standards focus on positive youth development principles with developmentally age appropriate activities, and have appropriate staff to student ratio. Programs must exhibit a high degree of coordination and involvement with schools other community partners. The funded programs must provide deliverables to FAN as outlined below in the Reporting Outcomes and Deliverable section below.

Total Funding Amount

FAN will make available a total of \$10,000 for LOA min-grants. There will be 2 levels of sponsorship:

- \$2500 level for multiple program community collaborative events
- or
- \$1000 level for individual (school or agency) events

Eligible Applicant(s)

All public or private organizations are eligible to apply. Examples of agencies and organizations include, but are not limited to:

- Non-profit agencies
- City or county government agencies
- Individual schools

- Faith-based organizations
- Institutions of higher education
- For profit corporations

Proposal Scoring

Project Design and Implementation

45 points

- If applicable, describe your past **LOA** event(s)
- Provide a brief summary of the proposed event, including general purpose, program design, target population, and intended outcomes. Include the location, time and attendance goal
- Describe the “audience, policy-makers and/or local dignitaries you will invite to the event(s).
- Describe your plans to engage the media to cover or be a partner in your event. What media outlets in your area would you most want to cover your event?
- Safety of students participating in the **LOA** events is of the highest priority. Students must participate in structured activities in a safe environment supervised by well-trained and caring staff. Describe the safety measure for the staff and students participating in this event.

Adequacy of Resources

25 points

Collaboration and Partnership

- Proposals must provide a Partnership Summary that identifies the current public/private partnerships, as well as a description of the services/contributions of the partners that will assist in meeting the needs and goals of this event.
- Attach **SUPPORT LETTER(s)** from the organization(s) listed. Letters should indicate how the partners will support the proposed event.
- Describe how the proposal will engage the “audience, policy-makers and local dignitaries invited to the event(s).

Dissemination Plan

15 points

- Describe the methods/strategies to disseminate and share information about the proposed event to targeted populations (students, parents, and community members)
- Describe how the agency will recognize the **Florida AfterSchool Network** as an event partner.

Budget Narrative

15 points

- Applicants must provide a detailed budget narrative that itemizes the total project cost and all funding sources. The application must specify exactly what the FAN grant funds will be used for. Funds may not be requested for food and beverage items

Other Requirements

Register with Afterschool Alliance

Agency must be registered on the Afterschool Alliance website. (Visit www.afterschoolalliance.org to register your program details)

Submittal Requirements

Mini-grant proposals must be received **electronically** by 5:00 pm. 09/18/09. Please submit mini-grant proposals to lpintacuda@floridacsc.org. Mini-grant proposals submitted by mail **will not** be considered

Reporting Outcomes and Deliverables

All programs celebrating Lights On Afterschool! Required to submit

- Narrative Report of the actual event **AND**
- Media deliverables news-clippings, e-photos and event documentation to FAN following your LOA celebration no later than December 1, 2009.

Failure to submit the required deliverables may result in return of funds to FAN.

Method of Review

- Each proposal will be review by Board members-Florida Afterschool Network
- The scores from the reviews will be averaged.
- Only proposal with 80 points and above will be considered for funding.

The Florida Afterschool Network reserves the right to negotiate grant award amounts and funding purpose with all approved applicants and retains the right to refrain from making awards to agencies for funding based on past performance.

Guidelines for what makes dynamic Lights On Afterschool! Event:

- Organize a visually pleasing, community-attended event that includes local and state policy-makers, i.e., legislators, county and city commissioners, law enforcement.
- Produce an event that will guarantee media coverage.
- Produce an event that communicates the case for Afterschool services for all children and families in need in Florida.

AGENCY PROFILE	
1. Name of program:	2. In what kind of community are you located? Please circle one. Urban Rural Suburban
3. Contact person:	4. Address:
5. City/State/Zip:	6. Telephone and Email:
7. County	8.
9. Person authorized to make decisions and sign on behalf of Program:	10. Telephone and Email:
Type of program (please circle):	
Independent Profit	Licensed Day Care Center Non-Licensed Day Care Center
Independent Not-For-Profit	School District, City or County Government Agency (Non-21 st CCLC)
Faith-Based	21 st Century Community Learning Center (CCLC) Other (Please Explain):
11. First time to do Lights On event? Yes or No (circle one)	12. Have you registered your event at: www.afterschoolalliance.org Yes or No (circle one) If no, you will not be eligible
13. How did you hear about Florida Afterschool Network funding opportunity?	
E-mail mini-grant proposals to lpintacuda@floridacsc.org .	
Mini-grant proposals must be received <u>electronically</u> by 5:00 pm. 09/18/2009	

On behalf of the above-mentioned Program, I certify that I am authorized to submit this application and the attached proposal to the Florida Afterschool Network. I agree to implement this proposed project in accordance with said proposal and reporting the outcomes.

Authorized signature

Date



Budget Plan for Lights On Afterschool!

GOAL: To increase public awareness and support for afterschool programs in your community.

- **Please complete the 1st 4 columns and submit with your grant application by 09/18/2009**
- **Follow- up report will be submitted with the Reporting Outcome by 12/01/2009**

Activities for event/campaign (use additional paper if necessary)	Lead organization(s)	Cost to FAN	Cost to Partners	Follow-up report (what actually happened)
		\$	\$	
Media coverage	Lead organization(s)	Cost to FAN	Cost to Partners	Follow-up report (what actually happened) Please include copies of all newspaper articles, photos and event documentation.
Newspaper				
Radio				
Television				
TOTAL				